

## COMMISSION MEETING MINUTES

### December 19, 2006

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on December 19, 2006. Members present were Chairman Carol R. Page, Commissioner Dannie R. McConkie, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May.

#### Davis County Commission Cup Donations

The following agencies were presented donations from the Davis County Commission Cup funds:

- The Family Summit Foundation, a Center for Grieving Children, is a non-profit organization that helps children, teens and their families that are grieving the loss of a loved one from death, divorce, separation, suicide, those in foster care and those with anticipatory grief. A donation of \$1,000.00 was given.
- Davis Cable Channel 17 in support of the Reading Ranger Program which encourages children aged kindergarten through 4<sup>th</sup> grade to read. A donation of \$1,000.00 was given.
- Davis Cable Channel 17 in support of the Connect Military Families program. This program is a tape of greetings from families, children and friends to the military troops stationed overseas and is available for viewing over the internet. A donation of \$500.00 was given.
- The Children's Justice Center provides services to Davis County families with children who have been sexually abused. The money is used to expedite prosecution of cases of child sexual abuse. A donation of \$2,500.00 was given.
- The DATC Foundation has a primary mission of providing scholarship funding for DATC students. High school students participating at the DATC who are able to complete training during the summer after graduation are offered a 3-month scholarship to complete their course work. A donation of \$1,000.00 was given.
- Davis Behavioral Health as a provider for mental health and addictive diseases. Children and youth with addictive diseases and mental illness need healthy and appropriate recreational outlets that will generalize to their available family and community resources. A donation of \$2,000.00 was given.
- Davis School Foundation safe graduation parties for each high school in Davis County. The money is used to provide supplies and food for a gala occasion that is closely supervised, safe, and is well attended. A donation of \$5,000.00 was given.
- Davis School Foundation for Davis Reads program. The funds are used to secure books, offset program costs, and alleviate the financial strain of national author stipends. The foundation and the Davis School District have joined forces in the creation of an innovative community literacy program. A donation of \$1,500.00 was given.
- The Department of Natural Resources, Division of Wildlife Resources for support of the Learning Center at Farmington Bay. Through the Center, Davis County students and residents are learning about and growing to appreciate the value of the Great Salt Lake to their quality of life. Funds are to support the recruitment and training of our growing volunteer naturalist corps, production of student program materials and replacement of Learning Center equipment. A donation of \$3,500.00 was given.
- The Davis County Head Start Program works with the Fathers Reading Program which encourages fathers to read to their children. Research shows that nearly 50% of fathers do not read to their children. In an effort to change these trends, we have developed the "License to Read" program for fathers. The program encourages the fathers to Head Start children to read to their children 20 minutes a day. As a reward for their time, they can turn in their completed license for free books. A donation of \$1,000.00 was given.
- Mountain High School which prepares students for high school graduation. Many of the 12<sup>th</sup> grade students need to take the GED as part of their diploma requirements. The GED prep class is taught and is typically a cost of \$60.00. Many students need financial assistance. A donation of \$500.00 was given.

- Pure Speed, LLC and David Cunningham strive to promote positive attitudes and increase athletic performance and self confidence. They would like to offer the camps to underprivileged and at risk kids in the area to allow them the same opportunities as other children have both athletically and through mentoring. A donation of \$500.00 was given.
- Safe Harbor, women’s and children’s domestic violence shelter to provide two computers for use of the residents at the shelter. A donation of \$3,500.00 was given.
- The Woods Cross Community of Promise Council for assistance to the Summer Literacy Program. Last summer weekly sessions were held at the city parks and drew as many as 228 children, parents and grandparents. There were 22 volunteers, plus the Youth Council who assisted with the program which included reading groups, games, crafts and singing and finished with a treat. At the concluding session every child is given a book. A donation of \$750.00 was given.
- Northridge High School – Davis Youth Summit will sponsor a youth conference on January 20, 2007. All Davis county teens will be invited to attend and will be provided a t-shirt, snacks, dinner, and entertainment. Attendees will hear from a keynote speaker from “Rachel’s Challenge.” It is to promote a positive program for all youth and adults who want to be a part of the “chain reaction.” A donation of \$2,000.00 was given.
- Utah State University Extension/4-H in Davis County works with youth to provide educational, fun experiences for ages 5 – 18. Youth will receive the benefits of an organized 4-H club. Through this club they receive leadership experiences, community involvement through the county fair and many hands on educational activities. A donation of \$1,000.00 will be given.
- The Great Salt Lake Bird Festival which will be held May 17 – 22, 2007 has a mission to increase awareness and conservation of the Great Salt Lake ecosystem through education and nature tourism. Youth will be given an understanding of the area they live and gain knowledge of birding. A donation of \$500.00 was given.

Commissioner McConkie made a motion to approve the donations as discussed. Commissioner Hansen seconded the motion. All voted aye.

Bid Award for  
Brubaker  
Construction  
Inc. for  
Construction of  
the Department  
of Motor  
Vehicle  
Building

Barry Burton, Davis County Community and Economic Development, has reviewed the bids received for the Department of Motor Vehicle Building. Brubaker Construction Inc. was the low bidder at \$1,423,000.00. After analysis of the bid it is recommended the company be awarded the bid. The building will be built with funding through the Municipal Building Authority and leased back to the State of Utah in order to pay the bonds. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Agreement  
#2006-364  
Granite  
Construction  
Co. for East  
Parking Lot at  
Davis  
Conference  
Center

Barry Burton, Davis County Community and Economic Development presented agreement #2006-364 with Granite Construction Company. They will complete the construction of the east parking lot at the Davis Conference Center. It is a payable in the amount of \$644,363.48. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-365  
Design West  
Architects for  
Valley View  
Golf Course  
Addition

Ken Pettingill, Davis County Valley View Golf Course Pro, presented agreement #2006-365 with Design West Architects. The company will provide architectural services for Valley View Golf Course clubhouse addition. It is a payable in the amount of \$11,200.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Quit Claim  
Deed  
#2006-366 for  
Salt Lake  
Exchange

Kent Sulser, Davis County Community and Economic Development, presented quit claim deed #2006-366 for the Salt Lake Exchange Accommodations 307 LLC. The piece of property is 356 ft. by 77 ft located up Leonard Lane above Shepard Creek. It was declared surplus in 2005. The Davis County

Accommoda-  
tions 307 LLC

Surveyor’s Office and Davis County Public Works have reviewed the deed. Farmington City has reviewed it and given approval. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2006-289B  
UT  
Commission on  
Criminal &  
Juvenile Justice

Dave Boucher, Davis County Sheriff’s Office, presented an amendment #2006-289B with Utah Commission on Criminal and Juvenile Justice. The grant change addresses additional funds in the amount of \$2,765.11 for the purchase of equipment (fiber optic scopes and medical packs) for the Sheriff’s Office. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Dave announced he is retiring and introduced Brad Wilcox who will be the new grant writer for the Sheriff’s Office.

Agreement  
#2006-367  
Bureau of  
Emergency  
Medical  
Services for  
Funding

Dave Boucher presented agreement #2006-367 with the Bureau of Emergency Medical Services. It is the yearly Utah State EMS per capital block grant and competitive EMS equipment grant. The grant is figured on a formula calculated by the Bureau of EMS. The estimate for the receivable is \$10,330.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. The commissioners thanked Dave Boucher for his many years of service.

Amendment  
#2004-277A  
State of Utah  
Office of  
Recovery  
Services for  
Civil Process  
Services

Sheriff Bud Cox presented amendment #2004-277A with the State of Utah Office of Recovery Services. It is for civil process service contract. This amendment clarifies the amount of time allotted for service of Office of Recovery Service papers as well as the calculation of mileage fees. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-368  
Dennis J.  
Wyman for  
Advisor of  
Paramedics &  
Medical  
Dispatch

Sheriff Bud Cox presented agreement #2006-368 with Dennis J. Wyman. He will be the advisor for paramedics and medical dispatch. The contract runs from January 1, 2007 through December 31, 2007. It is a payable in the amount of \$52,993.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-369  
Cummins  
Rocky  
Mountain LLC  
Generator  
Maintenance

Sheriff Bud Cox presented agreement #2006-369 with Cummins Rocky Mountain LLC. It is a generator maintenance agreement for the Justice Complex. It is a payable in the amount of \$1,542.74. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Change Order  
#2005-51M  
Layton  
Construction  
Co., Inc.

Kevin McLeod, Chief Deputy Davis County Sheriff’s Office, presented change order #2005-51M with Layton Construction Co., Inc. A list was provided for necessary changes as needed with the jail expansion project. It is a payable in the amount of \$16,496.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. The substantial completion date is December 31, 2006.

Agreement  
#2006-370  
State of UT  
Dept of Natural  
Resources for  
Road &  
Parking Lot at  
the Great Salt  
Lake Learning  
Center

Tom Smith, Davis County Public Works Director, presented agreement #2006-370 with the State of Utah Department of Natural Resources, Division of Wildlife Resources and Public Works. Public Works will work on design and construction of a road and parking lot for the Great Salt Lake Learning Center at Farmington Bay Waterfowl Management area. The placement of power and communications cable will also be accomplished. It is a receivable in the amount of \$86,000.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-371  
America West  
4-D for Utah  
Regional Barrel  
Race

Curtis Koch, Davis County Event Center Assistant Director, presented agreement #2006-371 with America West 4-D. This contract is for the AW4D Utah Regional Barrel Race. It is a receivable in the amount of \$1,560.00. The County does commit to a payable of \$3,000.00 in added money that is generated by stall rentals. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-372  
Zane Dansie  
for Team  
Roping Event

Curtis Koch, Davis County Event Center, presented agreement #2006-372 with Zane Dansie. It is for a four-day team roping event that will provide insurance. The dates are December 29, 2006 to January 1, 2007. It is a receivable in the amount of \$2,000.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Quit Claim  
Deeds  
#2006-373 for  
Municipal  
Building  
Authority  
Transfer of  
Property to  
Davis  
Behavioral  
Health

Jerry Hess, Chief Deputy Davis County Attorney’s Office, presented three quit claim deeds #2006-373 for conveyance of property from the Municipal Building Authority of Davis County to Davis Behavioral Health. A review of records showed the recording of the deeds had not taken place many years ago. This action is necessary to allow for the recording of such deeds. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-374 UT  
Department of  
Health Funding  
for Medicaid  
Program of  
Mental Health  
& Subst. Abuse

Agreement #2006-374 with the Utah Department of Health was presented. It is for administration of the mental health and substance abuse services under the medicaid program. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ordinance #10-  
2006 for TRT  
Tax

An ordinance #10-2006 renewing the tourism, recreation, cultural, and convention tax for the calendar year 2007 for Davis County was presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution  
#2006-375  
Appointment  
UCIP  
Representative  
from Davis  
County

Resolution #2006-375 appointing Davis County’s representative to the UCIP Board of Trustees was presented. A nomination of Jerry Hess, Chief Deputy Davis County Attorney’s Office, was given. He will be replacing Dannie R. McConkie as the Davis County appointee. The appointment is to become effective January 1, 2007. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of  
2007 Budget

Steve Rawlings, Davis County Clerk/Auditor, thanked his Chief Deputies Carl Allen and Jonathan Lee for their assistance with the preparation of the 2007 budget. He also thanked the commissioners for the conducting of an orderly public hearing. Approximately 15 individuals spoke and voiced their concerns for senior issues and the jail. All laws regarding the tentative budget availability and ads in the newspapers were accomplished. There has been a great effort to inform the public, e-mails have been received and answered, calls received and returned. The information regarding the proposed tax increase was presented at all city council meetings in Davis County. Thanks to all who have helped make this possible.

Commissioner McConkie commented that he still stands in favor of the needs as discussed for Public Works and Senior Service. Commissioner Hansen stated that this is not taken light. The needs are there and have been confirmed through research of the matters discussed at the many public meetings. Commissioner McConkie made a motion to approve the budget as it was presented at the public hearing. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of  
Davis County  
Pandemic  
Influenza  
Emergency  
Response Plan

Steve Baker, Davis County Personnel Director, presented the Davis County Pandemic Influenza Emergency Response Plan. A committee of individuals: Commissioner Carol Page, Sheriff Bud Cox, Risk Management Insurance Coordinator Mindy Adams, Facilities Management Director Marshall Scott, Health Director Lewis Garrett, Clerk/Auditor Steve Rawlings, and Personnel Director Steve Baker have worked diligently on this plan. Davis County is responsible for providing services to the 283,000 citizens of Davis County. The potential Pandemic Influenza could disrupt the continuity of operations for provision of essential and other community services, including governmental and businesses functions. The plan provides guidelines in the event of such an occurrence. It is meant to compliment department operational plans. The draft of the plan was circulated at the September Leadership Symposium and each department was asked to give their input prior to the final adoption. The implementation now lies with each department. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Agreement  
#2006-376  
Workers  
Compensation  
Fund Renewal  
Policy

Steve Baker presented agreement #2006-376 with the Workers Compensation Fund. It is the renewal of the Workers Compensation Policy. It is a payable in the amount of \$441,558.53 (estimate) as the premium is calculated on a three year history of claims. Davis County has received a rebate recently of \$32,400 for low utilization. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2006-377  
Olympus  
Insurance  
Agency Excess  
Insurance  
Policy

Steve Baker presented agreement #2006-377 with Olympus Insurance Agency. It is for the excess liability and property insurance for Davis County. It is a one year payable in the amount of \$89,720.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreements  
#2006-378  
Thru  
#2006-382 for  
Public  
Defender  
Services

Steve Baker presented the following agreements for individuals to serve as Public Defenders:			
	#2006-378	Tony Miles	\$85,000.00 – Defender for Indigent Adults
	#2006-379	Don Redd	\$110,000.00 – Defender for Indigent Juveniles
	#2006-380	Markley Arrington	\$75,000.00 – Defender for Indigent Adults
	#2006-381	Dee Smith	\$74,000.00 – Defender for Indigent Juveniles
	#2006-382	William Albright	\$92,000.00 – Defender for Indigent Adults

Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The documents are file in the office of the Davis County Clerk/Auditor.

Approval for  
Adoption of  
Personnel  
Policies

Steve Baker presented several revisions for the personnel policies. Some of the policies relate to budget decisions based on the adoption of the 2007 budget. The following were presented:

1. A copy of the newsletter to be provided to employees relating to benefits, merit status, salary/benefit increases, COLA, uniform/travel allowance, and health insurance premium adjustments.
2. Policy #100 Definitions - revised to reflect decision on merit status and eliminating Animal Control Director and renaming Fairpark Director to Events Center Director.
3. Policy #150 Insurance - revised to reflect budget decisions.
4. Early Retirement Benefits - revised to reflect budget decision.
5. Policy #120 Vacation - revised to clarify current practices.
6. Policy #180 Employee Privileges – revised to reflect current practices.
7. Policy #160 Retirement – revised to reflect current contribution rates.
8. Policy #430 Payroll Procedures – revised to reflect current practices.
9. Policy #250 Discipline – revised to address Hearing Conservation Program Policy.

Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to convene as the Board of Equalization. Commissioner McConkie seconded the motion. All voted aye.

Property Tax  
Register  
Approved

A property tax register was presented. Steve Rawlings stated that as of today 559 appeals have been processed along with the 2 recommended for today and 153 denials have been processed along with the 11 for today. There is a large group for military housing being processed and about 8 additional hearings to be held. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to reconvene the regularly scheduled commission meeting. Commissioner McConkie seconded the motion. All voted aye.

Personnel  
Register  
Approved

A personnel register was presented. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Check  
Registers  
Approved

Check registers as prepared by the Davis County Clerk/Auditors Office were presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution  
#2006-383 for  
Appointment of  
the Chairman  
of the Davis  
County  
Commission  
2007

A resolution #2006-383 to establish order in the County for appointment of the chairman for the Davis County Commission for the year 2007 was presented. Commissioner McConkie made a motion to approve the name of Alan Hansen who will be the incumbent in 2007 serving with two newly elected commissioners. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Refinance of  
Bond Delayed

Commissioner Page announced the item relating to Zions Bank and a possible refinance on an existing bond will be pulled from the agenda as the market’s interest rates are now not advantageous to the deal at this time. It may be transacted at a future commission meeting.

Donation of  
Books from  
Davis County  
Library to  
Sunset City

Jerry Hess, Chief Deputy Davis County Attorney’s Office presented a form as required by Utah Code 17-50-303 for a donation of approximated 100 – 150 books to Sunset City from surplus books from the Davis County Library. It is a boy scout project for distribution of books. It has been determined it contributes to the prosperity of county inhabitants. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Commissioner Page and Commissioner McConkie extended their thanks to the many people and opportunities for services during their length of terms in office.

Meeting adjourned.